

VIVEK EDUCATION SOCIETY'S VIVEK COLLEGE OF COMMERCE

Vivek College Road, Goregaon (West), Mumbai 400 104.

22nd July, 2020

NOTE FOR THE APPLICANTS TO

F.Y.B.COM.

INSTRUCTIONS FOR ALL THE APPLICANTS.

- a. **GENERAL ELIGIBILITY CRITERION FOR ADMISSION TO F.Y.B.Com.**
Passed H.S.C. Examination of the Maharashtra Board of Higher Secondary Education (in Commerce or Science) or its equivalent Examination in one and same attempt.
- b. 50% of the seats are reserved for Tamil Language. Admissions under this quota will be on merit, based on marks obtained at HSC Examinations.
- c. Online admission forms will be available from 24th July, 2020 to 04th August, 2020 at <http://www.vivek-college.org/> OR <http://ves.edusprint.in/ves/OnlineEnquiry>
- d. Submission of Pre-admission Online Enrolment Forms on University website <http://www.mum.digitaluniversity.ac/> will be from 22nd July, 2020 to 04th August, 2020.
- e. **VERY IMPORTANT: - REGISTRATION WITH THE UNIVERSITY OF MUMBAI HAS TO BE DONE ALONGWITH ENROLEMENT. IT HAS TO BE DONE ONLINE THROUGH WEB SITE: <http://www.mum.digitaluniversity.ac/>and a copy need to be uploaded along with admission form. No form will be accepted without the duly filled up Registration form.**
- f. Duly filled online forms along with soft copy of Pre-Enrolment Forms (Mandatory) will be accepted from 27th July, 2020 to 04th August, 2020 as per the schedule given below.
- g. The applicant needs to upload online scanned coloured copies of the following documents along with the application form.
- H.S.C. Marksheet (You can download the marksheet from www.mahresult.nic.in)
 - Pre – Admission Online Enrolment form
 - Aadhar card
 - S.S.C Marksheet
 - Ration Card / Telephone Bill / Electricity Bill as proof of residence. (Any one)
 - Any other certificate, if required
 - Photograph
 - Signature
 - H.S.C. Leaving Certificate (Please submit Leaving Certificate when issued by College)
 - Transfer Certificate/Migration Certificate (for all other boards other than Maharashtra board)
- In case of reserved Category candidate:**
- Caste Certificate in the name of the student issued by Maharashtra State**
- Income Certificate of the parent issued by Tahsildar Office.**
- Non-Creamy Layer Certificate issued by Tahsildar Office.**
- Bank Passbook in the name of Student**
- h. **NO FORMS WILL BE ACCEPTED AFTER THE DUE DATE.**

i. ALL THE MERIT LISTS WOULD BE BASED ON THE FORMS COLLECTED BETWEEN 27th July, 2020 to 04th August, 2020.

j. Display of merit lists and payment of fees:

Sr. No	Particulars	Dates	Timings & Venue
1.	Sale of forms	24 th July, 2020 to 04 th August, 2020	http://www.vivek-college.org/ OR http://ves.edusprint.in/ves/OnlineEnquiry
2.	Submission of Pre-admission Online Enrolment Forms	22 nd July, 2020 to 04 th August, 2020	Up to 1.00.p.m. http://www.mum.digitaluniversity.ac/
3.	Submission of filled in Admission forms	27 th July, 2020 to 04 th August, 2020	Up to 3.00.p.m. http://www.vivek-college.org/ OR http://ves.edusprint.in/ves/OnlineEnquiry (In house admissions and Minority quota admissions will be completed during this period)
4.	FIRST MERIT LIST	04 th August, 2020	At 7.00 p.m. http://www.vivek-college.org/ OR http://ves.edusprint.in/ves/OnlineEnquiry
	VERIFICATION OF DOCUMENTS & PAYMENT OF FEES (With Undertaking Form)	05 th August, 2020 to 10 th August, 2020	Up to 3.00 p.m. http://www.vivek-college.org/ OR http://ves.edusprint.in/ves/OnlineEnquiry
5.	SECOND MERIT LIST	10 th August, 2020	At 7.00 p.m. http://www.vivek-college.org/ OR http://ves.edusprint.in/ves/OnlineEnquiry
	VERIFICATION OF DOCUMENTS & PAYMENT OF FEES (With Undertaking Form)	11 th August, 2020 to 17 th August, 2020	Up to 3.00 p.m. http://www.vivek-college.org/ OR http://ves.edusprint.in/ves/OnlineEnquiry
6.	FINAL MERIT LIST	17 th August, 2020	At 7.00 p.m. http://www.vivek-college.org/ OR http://ves.edusprint.in/ves/OnlineEnquiry
	VERIFICATION OF DOCUMENTS & PAYMENT OF FEES (With Undertaking Form)	18 th August, 2020 to 21 st August, 2020	http://www.vivek-college.org/ OR http://ves.edusprint.in/ves/OnlineEnquiry

k. The fee structure is framed on the guidelines circulated by the University. As per the circular no. CONCOL/ FEE / 194 of 2008 dated 23rd May, 2008, this fee structure is to be approved by EIRA. If there is any decrease suggested by EIRA, then the excess fees charged will be refunded to the students.

l. Since it is a minority institution, the high court judgment No. 1726/2001, dtd. 12/10/2017 is applicable.

m. Student should submit **Undertaking** (Format available in University of Mumbai Admission Circular No. Enrol./Elg./Admission/(2020-21)/1817/of 2020 dtd 21st July 2020) for **confirmation of admission** in any one college. College will allot provisional admission to students and confirm the same after submission of hard copy of marksheet and other required certificates.

n. For any query, Call on this Telephone Nos.: 022-28744058 / 28724058 between 09:00am to 05:00pm on all working days.

Principal